

2011 Queen of the Snows Candidate Information



The Coolest Celebration on Earth

Saint Paul Festival and Heritage Foundation

Proud producer of the
2011 Saint Paul Winter Carnival
The Coolest Celebration on Earth!

www.winter-carnival.com

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A Little History...

The Saint Paul Winter Carnival began in 1886 and is the largest and oldest winter festival in the nation. We will be celebrating our 125th year in 2011! The Festival's theme is based upon the Legend of King Boreas, who reigns over the icy festival with his Queen of the Snows "Aurora," his four brother Winds and the Wind Princesses. The Legend continues with the Fire King, Vulcanus Rex, who annually overthrows King Boreas and his realm of ice and snow to herald the coming of warm spring weather for another year.

The roles of each Legend "character" change with each year. The roles of Queen of the Snows and the four Wind Princesses are filled by the process of a candidate program. The first Queen was crowned in 1886. The roles of Queen and Princesses were changed to its current version in 1937. In 1916, the judges had such a difficult time choosing the Queen that the entire group of more than 100 candidates were all crowned! Winter Carnival is full of magical and unique memories!

The Queen of the Snows program offers women an exciting and unique opportunity to participate in the Saint Paul Winter Carnival. Candidates will make several appearances on behalf of their sponsor during their candidacy and the five chosen will represent their sponsor, the Saint Paul Winter Carnival and the City of Saint Paul throughout 2011.

The Saint Paul Winter Carnival is produced annually by the Saint Paul Festival and Heritage Foundation (to be referred to as SPFHF in the remainder of this document).

The Legend of the Saint Paul Winter Carnival

A long, long time ago, Astraios, the god of Starlight, and Eos, the goddess of the Rosy Fingered moon, were wed. The union was blessed with five sons: Boreas, Titan, Euros, Zephyrus and Notos. As the eldest, Boreas was granted the title of "King of the Winds."

As the "King of the Winds," Boreas assigned to each of his brothers a permanent grant of great force and power. To Titan was assigned the blustery North Wind. To Euros was granted control of the irresponsible East Wind. To Zephyrus was given custody of the bountiful West Wind. To Notos was presented the balmy but unstable South Wind. The brothers cavorted gaily over land and sea. Boreas, while on his extensive travels, came upon a winter paradise known as Minnesota. He paused to behold the enchanting beauty of a magnificent group of seven gently sloping hills in whose embrace nestled a beautiful city. Boreas whistled in sheer ecstasy, "Historic Saint Paul and her seven hills! An ideal place. I will make Saint Paul the capitol of all my domains. It will henceforth be emblazoned to the world as the winter playground of the Realm of Boreas."

Meanwhile, Vulcanus Rex, the god of Fire, and the implacable enemy of Boreas, crackled in defiant disdain. "By the great sword of Mars I will temper the blusterings of Boreas with the heat and roar of my forces." He was tireless in his bitter resistance to all the festivities of Boreas. Undaunted, Boreas proclaimed a celebration in the spirit of gay Carnival. "So be it!" shouted Boreas, "There will be a Carnival in old Saint Paul!" Boreas selected a Prime Minister to coordinate preparations in all the Principalities, Provinces and Royal Houses within the realm of Saint Paul. And so, for ten glorious days, there was Carnival and joyous celebration in St. Paul - feasting, dancing, fun and frolic reigned over by Boreas and Queen of the Snows, the fairest maiden of the realm, along with the four Winds, who were each accompanied by a lovely Princess from the realm of Boreas. Klondike Kate, a lady of song and merriment, added her sassy but enchanting voice to the festivities by singing songs of desire and sentiment. On the 10th day of celebration, Vulcanus Rex and his Krewe stormed the magnificent ice castle and confronted the King's Guard. Upon the good counsel of the Queen, Boreas bade farewell to the people of his winter capitol in the interest of peace and goodwill, and returned to dwell among the gods of Olympus. Boreas and his court looked forward to the time when summer's warmth would once again relinquish its hold on the realm and the frosty atmosphere of winter would prevail. Hail Boreas!

Who is Eligible to participate as a candidate?

The Queen of the Snows program is open to all women. There are no restrictions with regard to marital status, dependents, place of residence or employment status. The minimum age requirement is 21 (and a high school graduate), by Coronation day (January 27, 2011)

Candidates are encouraged to run based upon their appropriateness as ambassadors of goodwill for the Winter Carnival and the City of Saint Paul. Qualifications include good interpersonal skills, enthusiasm, and commitment to the time/energy/monetary requirements that are necessary to fulfill the one-year term as a Queen or Princess.

What is the Time Commitment?

The candidate schedule is a busy one and will include some daytime, evening and weekend appearances from the date of orientation until coronation night on January 27. The time commitment as a candidate is an example of what it will actually be like to serve as a 2011 Queen or Princess.

Your schedule of events will be given to you at orientation. The schedule may alter slightly but you should plan to be busy, especially during the month of January. Your ability to plan your time wisely and deal with ambiguity will serve you well as you progress through the candidate program. Expect appearances to be few in December (3-4 appearances) and numerous in January (15+ appearances).

If you are crowned as Queen or Princess - members of the Royal Family make 200-300 appearances throughout their year of reign. Approximately 100 appearances take place during the 10 official days of the Winter Carnival. As newly crowned Queen or Princess, you will participate in events throughout those 11 days. This means, you are required to commit yourself 24/7 to these 11 days. Accommodations are provided for the Queen and Princesses at the headquarters hotel. More detailed information on this will be provided to you at orientation.

Throughout the balance of the year, those selected as Queen or Princess will have a busy schedule. Some appearances will be out-of-state and there will be a heavy schedule of parades and festivals during the summer months.

PLEASE NOTE: Each candidate is required to attend an orientation.

What are the Costs Involved?

The Candidate Program has an initial fee of \$800 (additional fees for those selected are covered in “Sponsor Information” on page 7). This initial fee will cover the majority of the costs to run as a candidate including meals, candidate outfit, banner, photographs and transportation on bus days. A small portion of this fee also goes towards the newly crowned Queen and Princesses to offset their expenses. Your additional financial responsibility as a candidate includes: a white coronation gown, various outfits for appearances, miscellaneous parking and driving costs. Any additional unexpected expenses will be covered during orientation.

If you are selected to serve as Queen or Princess, you will be expected to contribute substantially to the cost of supporting your role. The SPFHF is a non-profit organization that is sustained by memberships and contributions. Each Royal Family member pays his or her own expenses. The Queen and Princesses each receive clothing and travel allowance, but no additional financial support should be expected.

NOTE: King Boreas, the Wind Princes, or any other Royal Family member ARE NOT required or expected to contribute to the financial support of the Queen or Princesses, and must not be considered a source of financial support.

Are there Prizes or Awards?

The prizes and awards that you will receive as a member of the Royal Family will not come in the form of scholarships or gifts. The rewards that you will experience include a lifetime of friendships and contacts and the satisfaction of having continued a long tradition of good will and representation.

Candidate Responsibilities

During candidacy, each candidate is personally responsible for the following:

- ◆ One floor-length white Coronation gown.
- ◆ Daytime, business attire, semi-formal attire for appearances.
- ◆ Transportation to and from meetings and appearances, when not provided by the SPFHF.
- ◆ Attendance at all candidate appearances unless prior approval has been granted.
- ◆ Selling Winter Carnival buttons with prizes for the most sold.
- ◆ Securing your own sponsor(s).
- ◆ Keeping your sponsor(s) fully informed of all events/appearances.
- ◆ Supplying all forms, fees, and information in a timely manner. Each candidate is responsible for collecting all sponsorship fees.
- ◆ Following all rules and protocol guidelines as stated herein and in the Royal Protocol Manual for Legend Characters and agreeing to continue to do so if selected.

Candidate Withdrawal Policy

Should a Queen of the Snows candidate determine, at any time during the run of the candidacy program, that she would not like to be considered for one of the final five (5) Royal Family positions; the following procedure must be followed:

- ◆ In a sealed envelope, submit in writing your “letter of intent to withdraw” to the Chair, Queen of the Snows Selection Committee, indicating your desire and intent not to be selected for any Royal Family position and reason(s) why you are withdrawing. Receipt of the intent to withdraw will be confirmed and discussed at the final interview.
- ◆ Submitting a “letter of intent to withdraw”, does not affect your obligation to follow through with the remainder of the candidacy program to include interviews, bus day, fashion show and coronation and other activities or appearances. Individual cases will be taken into consideration.
- ◆ All information submitted in the “letter of intent to withdraw” will be shared only with the Selection Committee and Saint Paul Festival and Heritage Foundation President/CEO.

The Saint Paul Festival and Heritage Foundation Provides each candidate:

- ◆ Photograph, name, biography and name of sponsor in programs for the Queen of the Snows Fashion Show, Candidate Dinner, and Royal Coronation. Candidate name and sponsor will also be identified at all public appearances.
- ◆ A personalized sash including sponsor name, which will be worn at all candidate appearances.
- ◆ A coordinated winter outfit.
- ◆ Invitations to many Carnival and pre-Carnival events.
- ◆ Participation in the Royal Coronation, a memorable evening of magic and legend!
- ◆ Opportunities to network with key community and business leaders from the greater Saint Paul area.

Sponsor Information

Each candidate's sponsor is responsible for:

- ◆ Sponsorship fee of \$800* (or their portion, if a candidate has multiple sponsors). Sponsorship fees must be submitted by November 16, 2010, along with the candidate's application forms. Sponsorship fees are not refundable after December 1, 2011.
- ◆ If a sponsor's candidate is selected as Queen of the Snows, an additional \$1000* in support is required by March 1, 2011. If a sponsor's candidate is selected as a Wind Princess, an additional \$750* in support will be due by March 1, 2011.
**All checks should be made payable to the "Saint Paul Festival and Heritage Foundation."*
- ◆ Sponsors are not required to provide financial support (i.e. wardrobe, travel, etc.) for their candidate beyond the fees as stated above, but may do so at their option and are to discuss this with their candidate.

Additional Sponsor/Candidate Information:

If a candidate has multiple sponsors, she must select one to be the "named" sponsor and the recipient of all sponsor benefits. Only one sponsor will receive the sponsor name recognition and any free/discounted tickets prices for Carnival events.

If the deadlines for requested forms and other information are not met, the candidate may be eliminated from the program and will forfeit all fees paid.

The Saint Paul Festival and Heritage Foundation will provide the sponsor:

- ◆ Year-round exposure for sponsoring organizations
- ◆ Networking opportunities
- ◆ Invitation to many pre-Carnival and Carnival events.
- ◆ Two tickets to the Royal Coronation and Dinner at the River Centre on Thursday, January 27, 2011. Tickets available at Coronation (\$160 value). Reservations need to be submitted in advance.

Pursuing a Sponsor:

Each year many candidates are faced with the dilemma of finding a sponsor for the Queen of the Snows program. There are numerous ways in which you can find a sponsor. Here are some helpful hints:

- ◆ Contact your current employer, school, community group or volunteer organization.
- ◆ Make a list of all businesses where you shop, eat, exercise, get your hair cut, buy your car, get your oil changed, see the dentist, go tanning, get your taxes done (you get the idea). Introduce yourself as a frequent customer and tell them your plans to run for Queen of the Snows.
- ◆ Ask your family and friends for any leads they might have.
- ◆ Go through the telephone book and look for businesses in your area.
- ◆ Send your “resume” and a letter asking businesses to consider sponsoring.
- ◆ Request a personal interview, so a potential sponsor can meet and get to know you.
- ◆ A sponsor does not have to be a business or organization. It is acceptable to collect donations from family members and friends who wish to sponsor you.
- ◆ You may have more than one sponsor, but only one can be your “named” sponsor and the recipient of the sponsor package.
- ◆ **IMPORTANT NOTE:** Who your sponsor is does not affect your chances as a candidate. The selection committee gives no regard to sponsorship when choosing the Queen and Princesses.
- ◆ **Don’t give up! We want everyone to succeed in finding your own sponsor. If you are experiencing barriers – contact Bernie Swafford at bsswafford@msn.com or 612-990-4040 as soon as possible. We may be able to help you find additional leads or simply help guide you in your search.**

How are the Queen and Princesses Selected?

The selection method is similar to that of an employment process. The selection of Queen and Princesses is made prior to the night of Coronation. Throughout the candidate program, candidates have contact with the members of the selection committee, both in individual interviews and at public appearances. Criteria for the Queen and Princesses include:

- ◆ Ability to communicate effectively one-on-one as well as in a group
- ◆ Ability to speak in public
- ◆ Poise in various circumstances
- ◆ Outgoing and friendly personality
- ◆ Well-groomed appearance
- ◆ Ability to work as a team
- ◆ Ability to make the time commitment
- ◆ Commitment to properly represent the Saint Paul Winter Carnival and the City of Saint Paul

The Selection Committee’s final decisions will be announced when the Queen and four Princesses are crowned at coronation on January 27, 2011. The name of one Wind Princess is kept confidential and would be revealed if the Queen is not able to fulfill her role during the year; an alternate candidate name is also kept confidential and would be revealed if a Wind Princess is unable to fulfill her role. The decision to replace a Queen or Princess in the event that she is unable to fulfill her role is made by the SPFHF President/CEO, Foundation Board Chair, and selected members of the current Royal Family.

The Selection Committee’s decisions are discretionary, as well as final and not subject to challenge. As a candidate you must understand and accept that you may not be selected as a queen or princess. Your

agreement to participate in the candidate program gives you the opportunity to be considered for the position of queen or princess.

Additional Information for those selected:

- ◆ Individuals selected as Queen of the Snows or a Wind Princess must relinquish ALL OTHER TITLES and the right to pursue or acquire any new titles during the year of their reign.
- ◆ If another pageant title is held at the time of coronation, you will be asked to submit a letter of resignation to your prior title organizers by February 20, 2011.

Members of the Royal Family must abide by the rules of the Protocol Manual and other printed rules and guidelines as distributed by the SPFHF. In the event any member of the Royal Family does not abide by these rules, such member will be asked to resign or may be removed from the Royal Family.

Protocol manuals will be distributed to each candidate at orientation.

2011 Queen of the Snows is provided with the following:

- ◆ Up to \$750 toward travel expenses for out-of-state appearances.
- ◆ Official one-of-a-kind Queen of the Snows crown and sash.
- ◆ Official wardrobe provided on behalf of the Ambassador Organization
- ◆ Accommodations at the headquarters hotel during the ten days of the 2011 Winter Carnival (January 27 - February 6, 2011).
- ◆ Queen of the Snows crown and sash.
- ◆ Opportunities to meet thousands of people and have a very memorable year!

The 2011 Wind Princesses is provided with the following:

- ◆ Up to \$450 toward travel expenses for out-of-state appearances.
- ◆ Official one-of-a-kind Princess crown and sash.
- ◆ Official wardrobe provided on behalf of the Ambassador Organization.
- ◆ Shared accommodations (with another Wind Princess) at the headquarters hotel during the twelve days of the 2011 Winter Carnival (January 27 - February 6, 2011)
- ◆ Princess crown and sash.
- ◆ Opportunities to meet thousands of people and have a very memorable year!

Queen of the Snows and Wind Princesses are personally responsible for:

- ◆ Telephone charges and all personal expenses incurred at the headquarters hotel during the 11 days of the 2011 Winter Carnival.
- ◆ All wardrobe maintenance and all wardrobe expenses beyond the contributions of the Ambassador Organization, Past Princess Association, and the Former Queen's Organization.
- ◆ Cooperating fully with the Wardrobe Committee, which is responsible for selecting and/or approving the Queen and Princess' wardrobe throughout the year.
- ◆ Travel expenses beyond the contribution of the SPFHF.
- ◆ All meal, transportation, hotel and other expenses relating to appearances, when not provided or hosted.
- ◆ Complying with the Royal Protocol Manual for Legend Character Guidelines.
- ◆ Certain mandatory appearances during the 11 days of Carnival will offer complimentary meals, however there may be some meals for which you will be billed.



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2011 Queen of the Snows Candidate Application

Application can be a maximum of two pages in length
(you may attach one additional sheet to this page). The information you provide will
be used for judging and publicity purposes. Please provide all requested information.

Candidate Name: _____ Sponsor Name: _____
Mailing Address: _____ Sponsor Contact Name: _____
(Candidate correspondence will be mailed here)

Sponsor Mailing Address: _____
Phone: _____ (daytime)

Candidate's Employer: _____
Email: _____ Employer's Address: _____
Emergency Contact: _____
Telephone: _____ (daytime) Current Occupation: _____

_____ (evening)

Please provide the following information:

Work Experience and Education (include areas studied and degrees obtained):

Goals, Achievements, Interests, Accomplishments:

Volunteer/Community Activities:

Signature: _____ Date: _____

The included information is true and correct. I have read, understand and accept the responsibilities of all parties involved and agree to abide by them during my candidacy and also if I am selected as Queen of the Snows or a Wind Princess.

Please return this to: Saint Paul Festival and Heritage Foundation
Att: Beth Pinkney
75 W. 5th Street, Landmark Center 429
Saint Paul, MN 55102



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EMPLOYER CONSENT FORM

Candidate's Name _____

Because time away from work is sometimes necessary, candidates are required to obtain their employer or supervisor's consent to participate fully in candidate and Royal Family activities, and to return this form to the Saint Paul Festival and Heritage Foundation office with the entry form. (If you are self-employed or unemployed, return the form with a note attached explaining your situation.)

Dear Employer:

The Saint Paul Festival and Heritage Foundation recognizes and respects the candidate's commitments to her employer and will make every effort to coordinate appearances in order to minimize the impact on her work schedule. The candidacy program is the busiest in late January, with most activities scheduled on weekends and evenings to minimize work conflicts. There will be three or four daytime appearances, which candidates must attend, but not all of them are full day in length.

If the candidate is selected to become a member of the 2011 Saint Paul Winter Carnival Royal Family, the time commitment will be significant. Royal Family members are required to devote themselves full time to Winter Carnival activities during the twelve days of the festival (January 27 - February 6, 2011). In addition, the year-long appearance schedule will include perhaps 15-20 weekday appearances, including three or more long weekend trips out of state. Most of the local appearances will not require full-day attendance.

We encourage women with careers to participate, and will respect their personal and career commitments whenever possible. We realize that not every member of the Royal family will be able to attend every function, but a good faith effort to fulfill the public relations duties is expected and is a requirement of the position.

Please sign this form and return it to the candidate. The Saint Paul Festival and Heritage Foundation, producer of the Saint Paul Winter Carnival, will be happy to answer your questions. Please contact Bernie Swafford, Queen Candidate Chair, at 612.990.4040 or via email at bsswafford@msn.com with any concerns.

The candidate has discussed her candidacy with me and I have read the above information and give my consent for her to pursue the goal of becoming Queen of the Snows or a Wind Princess, and to fulfill her public relations commitment if selected.

Employer/Supervisor's Name (print): _____

Signature: _____ Title: _____

Phone: _____ Date: _____



QUEEN OF THE SNOWS
CANDIDATE AGREEMENT FORM AND BACKGROUND CHECK INFORMATION

Candidate's Understanding of Commitment, Rules and Responsibilities of All Parties

Please read the Protocol Manual (distributed at the first orientation) prior to signing this form. This form should then be returned to the advisors or the Saint Paul Festival and Heritage Foundation.

- I have read and understand the rules, duties and responsibilities for all parties involved, as stated in the 2011 Queen of the Snows Candidate Information, Entry Form, Sponsor Agreement, Candidate Agreement, Employer Consent Form and the Royal Protocol Manual for Legend Characters. **I agree to abide by the rules as a candidate, and as a member of the Royal Family, if selected.** I also understand that candidates and Royal Family members may be removed from their positions if the guidelines are not adhered to.
- I understand that the roles of the members of the Royal Family are public relations in nature, and that attendance is a key element in fulfilling those roles. If selected, I *will* be able to fulfill my duties by making the required appearances throughout the year.

The information contained in this and all other forms accompanying my application is true and correct.

Candidate's Name (print): _____

Signature: _____ Date: _____

Return this form (**AFTER reviewing the Protocol Manual**) to the advisors you will meet at the first orientation, or return to the Saint Paul Festival and Heritage Foundation
Please contact Beth Pinkney at 651-223-7401 or bpinkney@winter-carnival.com
with any questions.



2011 Legend Character Background Application

All incoming Legend Characters are required to submit an application and comply with a background check in accordance with the Protocol and Exchange Committee requirements.

I. Personal Information:

Name _____ Phone Number _____/Cell _____

Street Address _____

City _____ State _____ Zip _____

Date of Birth ___/___/___ Driver's License # _____ State of Issue _____

E-mail address _____

Name of Spouse/Significant Other _____ Names/Ages Children _____

Educational Background/Schools Attended/Degrees Earned _____

Achievements/Honors/Awards _____

Interests and/or Hobbies _____

II. Employment:

Current Employer _____

Address _____ City _____ State _____ Zip _____

Phone Number _____ Name of Supervisor _____

Position _____ Years at this Employer _____

Employment History _____

III. Civic/Volunteer Activities:

Organizations with which you have volunteered, number of years, and your level and type of participation

IV. References Who Are Members of your intended Uniform Group (e.g., East Wind Organization, Royal Guards, Klondike Kates, etc.):

_____	_____	_____
Name	Relationship	Known Since
_____	_____	_____
Name	Relationship	Known Since

V. Other Personal References:

_____	_____	_____	_____
Name	Relationship	Address	Phone
_____	_____	_____	_____
Name	Relationship	Address	Phone

VI. Convictions:

1. Have you ever been convicted of a felony? Yes___ No ___
If so, provide the details of the crime and the particulars of the conviction on a separate attached sheet.
2. Have you been convicted of an alcohol-related driving offense within the last 10 years?
Yes___ No ___
If so, provide the details of the crime and the particulars of the conviction on a separate attached sheet.
3. Have you ever been held liable for civil penalties or damages involving sexual or physical abuse of children? Yes___ No ___
If so, provide the details of the crime and the particulars of the conviction on a separate attached sheet.

The information supplied is true and correct to the best of my knowledge. I authorize the Saint Paul Festival and Heritage Foundation (SPFHF) to conduct a complete background check (to include Driving and Criminal History checks) to aid in the evaluation of individuals applying for a position as a Legend Character with the Saint Paul Winter Carnival and to supply any additional information as requested. Information obtained will remain confidential and will only be used to assist in the selection process for 2011 Legend Characters.

Signature

Date

**Send completed applications to:
SPFHF
Attn: Beth Pinkney, President/CEO
429 Landmark Center, 75 West Fifth Street
St. Paul, MN 55102**

All Applications for 2011 Legend Characters must be received by November 24, 2010 at 4:00 p.m.

FAQ

How do we invite family to the events? Your family is invited to all events. You will work with your Candidate Committee.

I don't have a sponsor. What do I do? We will assist you with the proper tools to get a sponsor.

Who provides us our clothes? The Candidate Committee (during the candidate process)

What if I can't make an appearance? Communicate with the Candidate Committee

What if I can't afford the entire year? Work with your Prime Minister and Royal Family

Who is our contact with the festival? Candidate Coordinator

What are the Former Queens Organization and the Past Princess Organization? Alumni Organizations

What are the Ambassadors? Volunteer group within the community that supports the Saint Paul Winter Carnival

Do you have to have former royalty experience to apply? No

What are the age requirements? 21 and up

What is the time commitment as a candidate? November, 2010 – January, 2011

Checklist

Sponsor	-----
Queen of Snows Application	-----
Employer Consent	-----
Queen of Snows Agreement	-----
Background Check	-----



*To complete your application, any page with a Winter Carnival logo
needs to be filled out and mailed to:*

Saint Paul Festival and Heritage Foundation
Att: Beth Pinkney
75 W. 5th Street
Landmark Center 429
Saint Paul, Minnesota 55102

Deadline: November 24, 2010 at 4:00 p.m.